

Minutes of Executive Board Meeting held July 2, 1973, at N.J. Bell Telephone Co.,  
Vail Hall, 540 Broad Street, Newark, New Jersey 07102.

Present:

Jules Lozowick  
Dennis McCarthy  
John Maguire  
Furman Stanley  
John Clarkson  
William Hoffman

Sylvester A. Hart, Jr.  
Grisselle Pagan  
Richard Proctor, Jr.  
Lewis Powell  
Thomas A. Boykin, Jr.

The meeting was opened by Mr. Jules Lozowick, BICC Co-Chairman.

Mr. Thomas Boykin, the Executive Director was called upon to report on the space problem at BICC headquarters. Mr. Boykin noted that discussions have been going on with Aspira, because of their interest in the space. He further noted that Aspira was presently facing fiscal difficulties, and some plans are being made to move their offices off Branford Place, closer to the Spanish-speaking community. Mr. Lozowick inquired about notification to the landlord. Official notice must come 60 days before the expiration date of the lease. Mr. Boykin noted that he and Mr. Pellechia have discussed the possibility, even though he has not been formally notified of the move. Mr. Boykin further related that he had spoken to Mr. Willie Thomas, Director, Office of Program and Staff Development in regards to the rental of our space. They have recently been re-funded through HUD, but no definite plans have been made.

Mr. Lozowick briefly reviewed the decision to move into the Chamber of Commerce offices.

The termination of Mr. Ron Harris was discussed. Mr. Boykin noted that Mr. Harris has been officially notified of his termination, further that he has been working with Ultra-Systems (a consultant firm). There are indications that they would like to keep Mr. Harris, but they would contract him and move him around the country. Mr. Boykin stated that Mr. Harris might not want this kind of situation, as he is working on his degree. Mr. Lozowick noted that Mr. Harris was liked by everyone, and if any board member had a position that made sense for Mr. Harris to please contact Mr. Boykin. Mr. Boykin stated that he has an updated copy of Mr. Harris' resume, and he has taken the liberty of circulating it to a few people. Mr. Lozowick asked Mr. Boykin to attach the resume to the minutes as a reminder to Board members if they have something for Mr. Harris.

The report of the Employment Committee. Mr. Furman Stanley has been working with Mr. Maguire on the 10th Anniversary plans. Mr. Al Vaughn has been working with the Education Committee, and Mr. Boykin noted that he has kept in touch with Mr. Vaughn at the Urban League, through sending him referrals.

There was discussion of the Survey of Jobs and Unemployment report, and Mr. Boykin noted that he has copies available if needed.

Mr. Boykin made the report on the ESL program being taught by Mr. Pedro Iglesias. The class has 18 students divided into two groups, advanced and intermediate averaging 7 hours per week. Mr. Boykin further noted that 90% of the participants are presently working, and also that no applicants were accepted that spoke no English at all. Discussion was raised around the Police Training Program finished May 5, but the closing date for filing for the Civil Service test was moved back to June 1st. The state has the names of those persons who have filed to take the test, but they are not releasing the information. Mr. Boykin noted that he has contacted Mr. Biasi's office, but they have not received that information either. Mr. Boykin noted that this information is needed to measure the degree of success of our program. It related that the Newark Police Dept. does not have any power in the arbitrary moving of test dates, but that the State Civil Service Commission has the control. It was suggested by Mr. Joseph Partenheimer that Gus Henningburg of the Urban Coalition be contacted and advised of this situation.

Mr. Boykin next reported on the three Clerical Training Programs that are presently running. The Rutgers Class has 28 students, the Mutual Benefit-Rutgers-BIOC class has 12, while the Prudential class has 17 students. There have been 2 hires out the evening classes and a few more potentials. Mr. Boykin noted that the biggest problem is not with typing skills, but in the area of Business English and Math.

Mr. John Maguire of the Public Relations Committee made the report concerning the plans being made for the 10th Anniversary Celebration. A Reception, is being planned to take place Wednesday evening, October 17, 1973 from 5-7 p.m. The invitation list is now being compiled, and the next committee meeting is July 13, 1973. There was discussion of publishing the BIOC History/Brochure for the 10th Anniversary reception. Mr. Lozowick has been trying to get in touch with Mr. Mercer in regards to the brochure publication. It was suggested that a couple other places be considered for use; the Holiday Inn/Airport for utilization of the free parking space. The main problem discussed with this suggestion was that of transportation. Thom's was raised as another possibility. All suggestions and comments were accepted by Mr. Maguire, and he stated that he would be back to the Board when some finalities have been made.

The Education Committee Report was given by Mr. Boykin. At the June 4, Forum meeting, Mr. Proctor asked for five names from Business, to become BIOC/Business representatives to the Central High School Commission. Mr. Boykin noted that he has received the names of five (5) people who have committed themselves to work with the Commission. They are:

Mr. Gary Lewis-Sea Land Service  
Mr. Carl Lerman-Fireman's Fund  
Ms. Jane Cassidy-N.J. Bell Telephone Co.  
Mr. Thomas Latham-National Newark & Essex Bank  
Mr. William Ware-U.S. Dept. of Labor

There was a Special Executive Committee meeting on June 18, 1973. The suggestion made during that meeting to write a letter to Mr. Stanley Taylor (Superintendent Elect) was enacted upon. Enclosed with the letter were minutes and copies of other information as compiled by the committee.

There was a re-affirmation from business of the things that they were already doing, and things they were able to do, but have not been contacted by Central about, i.e. speakers, tours, etc.

The BIOC Business Community requested that the Central High School teachers/Commission put those suggestions and requests previously presented into a Listing of Priorities, so that some things can be implemented by September.

Mr. Boykin relayed information that the package has been received from Mr. Novick of the Woodbridge Business-Education Council and is now available to all Board Members.

Mr. Lozowick raised a question concerning whether BIOC/Business would be dealing with the Commission or individuals. Mr. Proctor noted that they would be dealing with the Commission. He further stated that the Commission has asked for the Business Community to be involved with them. The next question raised was "what happens to the task force that was assembled during the spring?". Mr. Proctor, noted that they would be available as resources but would not be meeting on a regular basis. Our recommendations have been made, but now it's up to the commission and the businessmen involved. To continue, Mr. Proctor emphasized the need for commitment from Business to attend a special commission meeting that might be called by Dr. Recktenwald.

Mr. Boykin gave the Treasurer's Report in the absence of Mr. Joseph Denahan. He stated that a check for \$5,000 from Victoria, and a check for \$500 from Englehard have been received. The amount we will receive from Schering has not yet been disclosed. A copy of the Budget-Expenditure Flow Chart from 7/1/73 to 12/31/73 is herewith enclosed.

The date for the next Executive Committee meeting was announced as being set for August 6, 1973 at 4:30 p.m., N.J. Bell Telephone Co., Vail Hall, 540 Broad Street Newark, New Jersey 07102

There being no other business, the meeting was adjourned.

Respectfully submitted,

Lymette Cooks